

MBEA STUDENT REPRESENTATIVE

The purpose of the MBEA Student Representative is to help business students become more actively involved in their state organization. (Form for application may be found in back of MBEA Handbook and at http://dese.mo.gov/divcareered/MBEA_forms.htm.)

The responsibilities of this position include:

- Keep business students informed of what is happening in MBEA.
- Encourage student membership in MBEA.

MBEA Student Representative Recognition Award

The Awardee serves as a student representative on the MBEA Board for the Fall, Spring, and Summer Executive Board meetings. The recipient must be duly enrolled in the year in which he or she serves. The award will be presented to a junior or senior or graduate student who plans to enter the business teacher profession.

- **Objectives**
 - Participate in MBEA professional leadership role.
 - Provide an opportunity for professional growth.
 - Encourage student participation in MBEA.
 - Recognize participation in professional activities.
 - Afford an opportunity for a student to meet outstanding leaders in the field of business education.
 - Promote identification of MBEA as a professional entity.
- **Criteria**
 - Student must be a member of MBEA.
 - Student has demonstrated leadership ability.
 - Student has demonstrated success in scholarly activities.
 - Student must be in the junior or senior year at the time of application.
- **Procedures**
 - Students will forward the application materials on or before May 1 to the MBEA President.
 - Application materials must include ONLY the following:
 - MBEA Student Application form found in MBEA Handbook and at http://dese.mo.gov/divcareered/MBEA_forms.htm.
 - Letter of recommendation from the head of the student's business education department.
 - Two additional recommendation letters.
 - Resume.

- Statement (not to exceed two typewritten pages) of how the student perceives the role and why the student is seeking the appointment.
- **Award**
 - One Student Representative and one Alternate will be selected using a scoring guide.
 - Notification will be made by June 15. The alternate will assume the duties in the event of resignation or inability of the Student Representative to serve.
 - Student Representative will receive the same reimbursement as other MBEA Board Members.
 - Outgoing Student representative will receive a plaque and an NBEA professional membership for the year after service.

Timeline

November

- Attend Fall Executive Board Meeting. Present a report orally and submit six written copies.

March

- Attend MBEA Spring Executive Board Meeting. Present report orally and six written copies. Complete budget form (found in back of MBEA Handbook) for next fiscal year and submit to the President-Elect, if necessary.
- Assist MBEA President in planning the Award Reception activities.

June

- Communicate any MBEA Handbook changes to the Information Transition Coordinator.

July

- Attend MBEA Summer Conference meeting. Present a report orally and three written copies. Assist with MBEA New Professionals or student sessions.
- Attend MBEA Leadership Session at Summer Conference if available.
- Archive old records as needed.
- Give MBEA Student Representative's Handbook to the incoming MBEA Student Representative or to the Information Transition Coordinator at the end of the term of office.

