

Missouri Assessment Program

Braille Omit Return Instruction Sheet

Spring 2007

Addendum to the 2007 Examiner's Manual and Test Coordinator's Manual: Special Notice for the Braille Edition

What is a Braille Omit?

The standard edition of the 2007 MAP contains certain items that have been omitted from the Braille edition to prevent bias against visually-impaired students. These items are known as "*Braille Omits*".

To ensure that students using the Braille edition receive full credit for the omitted items, please follow the instructions below carefully.

Where do Braille Omits Occur?

In the 2007 MAP, Braille Omits occur in the following grades and content areas:

- Math, Grade 4
- Math, Grade 5
- Math, Grade 6
- Math, Grade 7
- Math, Grade 8
- Math, Grade 10
- Science, Grade 3
- Science Grade 7

Instructions for Transcription of Braille Test Materials

The following table lists all of the Braille Omit items for the 2007 MAP. When transcribing the student responses in Braille to a regular edition test book for scoring, please be sure to fill in the response for each omitted item as indicated in the "Response" column of the table below.

- For responses to **CR** items (*constructed response*, also known as open-ended), please write the phrase "Notify Supervisor" directly in the response area provided for the student.
- For responses to **SR** items (*selected response*, also know as multiple choice), please fill in the circle with the letter indicated in the table on the next page.
- Item type (CR or SR) is indicated in the second to the last column of the table.

2007 MAP Braille Omit Items

Content Area	Grade Level	Session	Item	Item Type	Response*
Mathematics	4	2	35	CR	Notify Supervisor
Mathematics	5	2	33	CR	Notify Supervisor
Mathematics	6	2	28	SR	Second bubble: ○ ● ○ ○
Mathematics	6	2	32	CR	Notify Supervisor
Mathematics	7	2	34	CR	Notify Supervisor
Mathematics	8	1	27	CR	Notify Supervisor
Mathematics	8	2	33	CR	Notify Supervisor
Mathematics	10	1	15	CR	Notify Supervisor
Mathematics	10	1	20	CR	Notify Supervisor
Science	3	1	3	CR	Notify Supervisor
Science	3	3	3	SR	Second bubble: ○ ● ○ ○
Science	3	3	12	SR	Upper right bubble: ○ ● ○ ○
Science	7	3	10	SR	Upper right bubble: ○ ● ○ ○

* The response "Notify Supervisor" is used internally by CTB to identify CR items omitted in the Braille test.

Instructions for Packaging Transcribed Braille Test Books

Test Examiner's Role:

1. Transcribe the Braille responses into the regular edition test book (per the "Large Print and Braille" instructions in Step 1 of the Examiner's Manuals).
2. Return regular edition test book, along with Braille Test Book to School Test Coordinator following the standard procedure for returning regular test materials.

School Test Coordinator's Role:

1. Distribute copies of this addendum to Examiners to help them prepare for return of these materials.
2. Retain this addendum to check Examiners' work and to finalize packaging of materials for return to CTB/McGraw-Hill.
3. Return the Braille editions (from which the student responses were transcribed) with the unused test books.
4. Return the regular edition test book with the transcribed student responses with the regular test books.

If you have questions about the Braille Omit process, please contact the MAP Service Line at 1-800-544-9868 for assistance.