



## Missouri Department of Elementary and Secondary Education

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To: School Administrators, District Test Coordinators, English Language Learner Coordinators

From: Dr. Andrea Wood, Director of Assessment

Date: June 17, 2009

Subject: LAS Links Assessment Information and Reminders

Beginning with the 2009-2010 school year, DESE will handle the ordering of materials for the LAS Links ELP K-12 assessment.

Things to keep in mind about the LAS Links assessment:

- Unlike previous years, the District Test Coordinator (DTC) as listed in core data will be the sole contact for issues regarding the LAS Links assessment. The DTC will be responsible for test security, inventorying test materials, indicating district participation and for ensuring that orders are made correctly and in a timely fashion.
- LAS Links differs from the MAP Grade-Level or End-of-Course assessments in that any extra testing materials are kept for use in future administrations of the test by the district. Because of the uniqueness of the LAS Links assessment, the following materials are to be inventoried and kept securely stored:
  - Student books for all 5 grade spans
  - Remaining student answer books for the 4-5, 6-8 and 9-12 grade spans
  - Classroom kits (which include the picture books for K-1 and 2-3)
- An e-mail inventory survey of remaining materials for those districts who participated in the LAS Links assessment in the 2008-2009 will be forthcoming from the assessment section.
- The LAS Links 2009-2010 ordering window for test materials will be from September 15, 2009 through October 9, 2009. Details on the ordering process will be detailed in a forthcoming letter. Please mark your calendars as all districts will need to participate in this window.
- The LAS Links pre-code window will be from October 23, 2009 through November 25, 2009.
- A Home Language Survey, a Title VI NCLB reporting requirement, is given to all students at the time of school enrollment to determine ELL status. If you have issues or questions regarding how to identify ELL students, contact the MELL staff at (573) 893-8931.

If you need more information about the LAS Links assessment, please visit <http://www.mo-mell.org/> or contact the MELL staff at (573) 893-8931.