

**Missouri School Improvement Program (MSIP)
Items Not Waived Checklist
2011-2012
Submit by March 1, 2012**

County District Code: _____ District Name: _____

The Missouri Department of Elementary and Secondary Education has the statutory responsibility to ensure Missouri's public school districts are compliant with legislation and State Board of Education regulations. The superintendent assures compliance with each of the items by completing the checklist below.

A. MSIP Resource Standards and Indicators:

1. The state high school graduation requirements (MSIP 1.3);
2. Regular instruction in *United States* and *Missouri Constitutions*, as well as American History and Institutions, must be provided, and all students must pass at least a half unit of credit course in the institutions, branches, and functions of federal, state and local governments and in the electoral process, as required by section 170.011, RSMo. (MSIP 1.3); and
3. All administrators and teachers must be appropriately certificated to teach in Missouri public schools (MSIP 5.1).

B. MSIP Process Standards and Indicators:

4. The districts must have cross-referenced all curricular areas to the Show-Me Standards (MSIP 6.1.1);
5. The district reports school dropouts to the Missouri Literacy Hot Line (MSIP 8.7);
6. The district meets state and federal special education requirements for students with disabilities, economically disadvantaged students, migratory children, students whose native or home language is other than English and homeless youth (MSIP 7.1 and 7.7);
7. The district complies with all the regulations of the state and federal categorical programs in which the district participates (MSIP 7.3 and 7.7);

8. The district distributes a student code of conduct and provides a protected, orderly environment (MSIP 6.6);

9. The district provides professional development programs and services as required by sections 168.400 and 160.530, RSMo (MSIP 6.7);

10. Board of education members must be trained as prescribed by section 162.203, RSMo (MSIP 8.3.4);

11. The district meets the salary compliance requirements and with the minimum salary requirements as defined in section 163.172, RSMo (MSIP 8.4.3);

12. The district's community, through the board of education, provides sufficient financial resources and the district is not identified as a "financially stressed district" (MSIP 8.5);

13. The district annually reviews its Comprehensive School Improvement Plan and updates it if necessary (MSIP 8.2);

14. The district provides a safe physical environment for students (MSIP 8.11);

15. The district implements effective and efficient fiscal management systems that ensure accountability of district funds (MSIP 8.6);

16. The district maintains and regularly updates cumulative health records for all students, including immunizations as required by state law (MSIP 8.12);
and

17. The district complies with all laws related to the transportation of students (MSIP 8.14).

Addendum to Missouri School Improvement (MSIP) Items Not Waived Checklist 2011-2012

1. The district provides one-half unit of high school health and personal finance credit for the graduates of the class of 2010 (5 CSR 50-345.300) (MSIP 1.3).
2. The district employs appropriate procedures to assure the accurate and timely reporting of data to state and federal agencies. (MSIP 8.7)
 - Core Data (Including Screen 6 as per RSMo 163.021)
 - Self-Monitoring Documents (MSIP 7.7)
 - Child Abuse and Neglect Hotline (RSMo 210.145)
 - Safe Schools Act and Safe and Drug-Free Schools and Communities (HB 1301, HB 1298, and SB 944)
 - MOSIS (MSIP 8.7)
3. The district complies with all requirements of the A+ program in designated schools (RSMo 160.545) (5 CSR 50-350.040) (MSIP 7.8).
4. The district has adopted an antibullying policy as required in Section 160.775 RSMo and has provided training of employees in the requirements of the policy. Antibullying policies include cyberbullying (RSMo 160.775) (MSIP 6.6).
5. The district has distributed materials on earthquake safety (RSMo 160.455 and 160.457) (MSIP 8.11).
6. All public school districts shall conduct an eye screening for each student once before the completion of first grade and again before the completion of third grade (RSMo 167.194) (MSIP 8.12).
7. A public school district must develop standards for teaching (RSMo 161.380).
8. Each school district must designate a staff person to be an educational liaison for foster care children (RSMo 167.018, 167.019 and 210.1050) (MSIP 7.6).
9. Beginning July 1, 2011, the school district must adopt discipline policies to prohibit confining a student in an unattended, locked space except for an emergency situation while awaiting the arrival of law enforcement personnel (RSMo 160.263) (MSIP 6.6).

10. Beginning July 1, 2011, the school district must adopt a written policy that addresses the use of restrictive behavioral interventions as a form of discipline or behavior management technique (RSMo 160.263) (MSIP 6.6).

11. School districts must ensure that students in elementary schools participate in moderate physical activity, as described in the act, for an average of 150 minutes per week or thirty minutes per day. Students with disabilities must participate to the extent appropriate (RSMo 167.720).

12. School districts must ensure that elementary school students be provided a minimum of one recess period of twenty minutes per day, which may be incorporated into the lunch period (RSMo 167.720).

13. Beginning July 1, 2011, each school district must adopt a policy on allergy prevention and response with priority given to addressing potentially deadly food-borne allergies (RSMo 167.208) (MSIP 8.12).

14. School districts are mandated to adopt a policy to address allegations of sexual misconduct by a teacher or any school employee (RSMo 160.261).

15. By July 1, 2012, all school districts must adopt a written policy relating to information that the district will provide about former employees (certified and non-certified) to other public schools (RSMo 162.068).

16. By March 1, 2012, districts must adopt a policy relating to teacher-student communication addressing appropriate verbal communication, electronic media, social networking, and teacher websites (RSMo 162.069).

Superintendent

District

Date