



**DETERMINATION OF NEED FOR EDUCATIONAL
SURROGATE APPOINTMENT**

DESE USE ONLY	
Approved	_____
Disapproved	_____
Comments	_____

NOTE: TO BE COMPLETED BY LOCAL EDUCATION AGENCY (Complete all items)

<p>STUDENT INFORMATION</p> <p>Name _____</p> <p>Social Security Number _____ Date of Birth _____</p> <p>Residential Facility _____</p> <p>Contact Person/Title _____</p> <p>Street _____</p> <p>City _____ State _____ Zip _____</p> <p>Phone Number _____</p>	<p>REFERRING DISTRICT</p> <p>District Name _____</p> <p>Contact Person _____</p> <p>Title _____</p> <p>Phone Number _____</p>
<p>SCHOOL ATTENDING</p> <p>Name of District _____</p> <p>Street _____</p> <p>City _____ State _____ Zip _____</p> <p>Phone Number _____</p>	<p>CASEMANAGER INFORMATION</p> <p>Name _____</p> <p>Agency Name _____</p> <p>Street _____</p> <p>City _____ State _____ Zip _____</p> <p>Phone Number _____</p>

Please ✓ as appropriate.

- The student's educational status:
 - the student has been referred for a special education evaluation.
 - the student receives special education and related services.
- The district has determined, after reasonable efforts, that:
 - parent(s) cannot be identified.
 - whereabouts of parent(s) are unknown.
 - Other: _____
- The student is in custody of:
 - DFS
 - DYS
 - Family Court
 - DMH
- Court papers/documentation appointing guardianship are:
 - maintained by the district in the student's file.
 - not maintained by the district but have been reviewed by district personnel.
- The student resides with
 - Parent/guardian
 - Foster parent
 - Other: _____

<p>If assignment of specific Educational Surrogate is preferred, indicate name of surrogate below:</p> <p>_____</p>

This information submitted herein is true and complete to the best of my knowledge.
Submitted this _____ day of _____, 20_____.

Signature Date

Educational Surrogate Program
Department of Elementary and Secondary Education
Special Education Compliance
P. O. Box 480, Jefferson City, MO 65102
Phone #: 573-751-0699 Fax #: 573-526-5946

RETURN TO
Keep a copy for your records