



MISSOURI DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION
DIVISION OF VOCATIONAL REHABILITATION
CRP/SESP TRANSITION ASSESSMENT ADDENDUM
MEMORANDUM OF UNDERSTANDING (MOU) CHECKLIST

School District _____

CRP/SESP _____

Reviewed On _____ by Dorothy Parks, Assistant Director, Transition Services

- Description of CTA services
- Description of CBTA services
- General time frame transition assessment services will be provided
- Procedures for addressing student absences
- Procedures for addressing student suspensions from school and terminations by CRP/SESP/VR
- Name of the WEC or designated school personnel
- Name of the Case Manager/Evaluator
- Name of the VRC
- Transportation arrangements to and from the CRP/SESP
- Transportation arrangements to and from community-based job sites
- Description of services provided when students are “in between” job sites
- Confidentiality procedures
- Procedures for awarding high school credit and coordinating classroom instruction with assessment activities
- Certification of insurance from **both** the school and CRP/SESP has been addressed
- Projected number of participating students (during a school calendar year)
- CRP/SESP, school, VR signatures
- The participating CRP or SESP is or will be CARF accredited at the time of their next survey in the area of “Transition Services.”